



**OFFICE OF THE
DORMAA EAST
DISTRICT ASSEMBLY**

P. O Box 5, Wamfie, Bono Region
Digital Address: BE-0071-2926
Kindly quote this number and date on all correspondence
Our Ref. No.:
Your Ref. No.:
Date: October 29, 2024

APPROVAL STATEMENT

The 2025 District Cash Plan has been approved and given authority for its implementation by the Dormaa East District Assembly at a Special Resolution meeting held on this day, October 29, 2024 at the District Assembly Conference Hall, Wamfie.

The total breakdown of the cash plan is as follows:

Compensation of Employees	Goods and Service	Capital Expenditure
<i>GH¢ 7,956,753.28</i>	<i>GH¢ 5,770,633.38</i>	<i>GH¢ 2,930,345.44</i>

Total Budget: *GH¢ 16,657,732.10*


MR. MARK MAXWELL MENSAH
Ag. DISTRICT CO-ORD. DIRECTOR

Date: *Oct. 29, 2024*


HON. ANTHONY KWABENA YEBOAH
PRESIDING MEMBER (PM)

Date: *Oct. 29, 2024*



BONO REGION

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MMDA WORK/CASH PLAN TEMPLATE

Name of MMDA: DORMAA EAST DISTRICT ASSEMBLY

SUMMARY REPORT

Fiscal Year: 2025

Table 1: Overall MMDAs Annual Cash Requirement by Expenditure Item (Normal + Policy Initiatives)

S/n	Expenditure classification	Expenditure sub-classification	Arrears 2023	2024 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
1	Compensation of Employees	Salary	-	7,832,401.87	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	7,832,401.87	
		Salary Related Allowance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Non-salary related allowance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		IGF	-	124,351.41	-	-	31,087.85	-	-	-	31,087.85	-	-	31,087.85	-	-	31,087.85	124,351.41
2	Goods & Services	GoG	-	106,500.00	-	26,625.00	-	-	26,625.00	-	-	26,625.00	-	-	26,625.00	-	106,500.00	
		IGF	-	702,790.00	-	58,637.50	117,060.00	-	58,637.50	117,060.00	-	58,637.50	117,060.00	-	58,637.50	117,060.00	702,790.00	
		DACF (Assembly)	-	2,211,773.38	2,000.00	304,720.49	231,375.00	35,000.00	312,720.49	241,375.00	25,391.42	304,720.49	218,375.00	5,000.00	314,720.49	216,375.00	2,211,773.38	
		DACF (MP)	-	440,000.00	85,000.00	-	25,000.00	85,000.00	-	25,000.00	85,000.00	-	25,000.00	85,000.00	-	25,000.00	440,000.00	
		DACF (PWD)	-	333,886.00	83,471.50	-	-	83,471.50	-	-	83,471.50	-	-	83,471.50	-	-	333,886.00	
		DACF (MSHAP)	-	11,684.00	2,921.00	-	-	2,921.00	-	-	2,921.00	-	-	2,921.00	-	-	11,684.00	
		DP (UNICEF)	-	30,000.00	-	-	7,500.00	-	-	7,500.00	-	-	7,500.00	-	-	7,500.00	30,000.00	
		DP (GPSNP)	-	100,000.00	-	25,000.00	-	-	25,000.00	-	25,000.00	-	-	25,000.00	-	25,000.00	-	100,000.00
		DRIP	-	1,000,000.00	-	250,000.00	-	-	250,000.00	-	250,000.00	-	-	250,000.00	-	250,000.00	-	1,000,000.00
		DACF-RFG	-	24,000.00	-	-	6,000.00	-	-	6,000.00	-	-	6,000.00	-	-	6,000.00	-	24,000.00
3	Capital Expenditure	GoG Asset	-	25,180.00	6,295.00	-	-	6,295.00	-	-	6,295.00	-	-	6,295.00	-	-	25,180.00	
		IGF	-	505,000.00	1,250.00	25,000.00	100,000.00	1,250.00	25,000.00	100,000.00	1,250.00	25,000.00	100,000.00	1,250.00	25,000.00	100,000.00	505,000.00	
		DACF (Assembly)	222,157.21	526,071.44	-	-	131,517.86	-	-	131,517.86	-	-	131,517.86	-	-	131,517.86	526,071.44	
		DACF (MP)	-	380,000.00	-	-	75,000.00	-	-	75,000.00	-	-	75,000.00	-	-	75,000.00	380,000.00	
		DACF-RGF Investment	184,094.00	1,604,094.00	155,000.00	30,000.00	216,023.50	155,000.00	30,000.00	216,023.50	155,000.00	30,000.00	216,023.50	155,000.00	30,000.00	216,023.50	1,604,094.00	
		DP (GPSNP)	-	700,000.00	-	175,000.00	-	-	175,000.00	-	175,000.00	-	-	175,000.00	-	175,000.00	-	700,000.00
Total		406,251.21	16,657,732.10	988,637.66	1,547,683.15	1,593,264.37	1,021,637.66	1,555,683.15	1,603,264.37	1,012,029.08	1,547,683.15	1,580,264.37	991,637.66	1,557,683.15	1,578,264.37	16,577,732.10		

Sign-offs *To be signed off after full alignment with the Ministry of Finance*

	N	Signature		Name	Signature
Responsible Officer:			Coordinating Director	MR. MARK MAXWELL MENSAH	
MR. OCKRAH-ANYIM EVANS		16,657,732.10			
			Chief Executive	HON. EMMANUEL KOFI AGYEMAN	

MDMA WORK/CASH PLAN TEMPLATE
GOODS AND SERVICES

Name of MDMA: DORMAA EAST DISTRICT ASSEMBLY

Table 4: Cash Requirement Other Goods and Services

S/n	Key Operations	Funds Source	Arrears 2024	2025 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	1_Conduct Farm and home visits to train Farmers by AEs in 13 Operational Areas in 1st, 2nd, 3rd and 4th quarters, 2024	DACF (Assembly)		30,000.00		7,500.00			7,500.00			7,500.00			7,500.00	
2	14_Promote nutritional programme	DACF (Assembly)		20,000.00			10,000.00				10,000.00					
3	15_Secure solar panel/ solar battery/ electricity (National grid) at Kumagyemire CHPS Compound	DACF (Assembly)		50,000.00				25,000.00		25,000.00						
4	16_Conduct extensive education and voluntary testings for HIV/AIDS/Malaria prevention	DACF (Assembly)		10,391.42			5,000.00				5,391.42					
5	7_Organise 2No. Trainings on bussiness forum	DACF (Assembly)		10,000.00					5,000.00					5,000.00		
6	8_Train and support youth to go into the production of BSF as an alternative to soya and fish in feed preparation.	DACF (Assembly)		30,000.00				10,000.00			10,000.00				10,000.00	
7	20_Domestic valence and child protection	DACF (Assembly)		2,000.00	2,000.00											
8	21_Undertake youth sensitiation on effects of drug use and Teenage pregnancy	DACF (Assembly)		5,000.00					3,000.00				2,000.00			
9	22_Reshaping of feeder roads	DACF (Assembly)		120,000.00			30,000.00		30,000.00			30,000.00			30,000.00	
10	24_Clearing of roadside to avoid accidents	DACF (Assembly)		40,000.00			10,000.00		10,000.00			10,000.00			10,000.00	
11	26_Improving streetlight on major roads	DACF (Assembly)		100,000.00			25,000.00		25,000.00			25,000.00			25,000.00	
12	27_Prepate& implement O &M action plan	DACF (Assembly)		150,000.00			37,500.00		37,500.00			37,500.00			37,500.00	
13	28_Extension of electricity to Eco-Center	DACF (Assembly)		50,000.00			12,500.00		12,500.00			12,500.00			12,500.00	
14	31_Revised Local Plans	DACF (Assembly)		50,000.00			12,500.00		12,500.00			12,500.00			12,500.00	
15	33_Develop disaster prevention action plan	DACF (Assembly)		20,000.00			5,000.00			5,000.00			5,000.00			5,000.00
16	35_Preparation of District Medium Term Development Plan 2026-2029	DACF (Assembly)		100,000.00			25,000.00			25,000.00			25,000.00			25,000.00
17	36_Preparation of annual composite buget	DACF (Assembly)		35,500.00			8,875.00		8,875.00			8,875.00			8,875.00	
18	37_Procurement of consumables and Office equipment	DACF (Assembly)		70,000.00			17,500.00			17,500.00			17,500.00			17,500.00
19	38_Support to National and Official Day celebrations	DACF (Assembly)		140,000.00			35,000.00			35,000.00			35,000.00			35,000.00
20	65_Environmental and sanitation management (Liquid and Solid waste)	DACF (Assembly)		400,000.00			100,000.00			100,000.00			100,000.00			100,000.00
21	39_Monitoring & Evaluation of all programs and projects	DACF (Assembly)		100,000.00			25,000.00			25,000.00			25,000.00			25,000.00
22	40_Organise statutory meetings of the Assembly.	DACF (Assembly)		95,550.00		23,887.50			23,887.50			23,887.50			23,887.50	
23	43_Organize Townhall meetings	DACF (Assembly)		30,000.00		7,500.00			7,500.00			7,500.00			7,500.00	
24	45_Training and Capacity Building	DACF (Assembly)		55,000.00		13,750.00			13,750.00			13,750.00			13,750.00	
25	46_Internal manegement and organization	DACF (Assembly)		226,200.58		56,550.15			56,550.15			56,550.15			56,550.15	
26	47_PROTOCAL	DACF (Assembly)		100,000.00		25,000.00			25,000.00			25,000.00			25,000.00	
27	48_Support to decentralized department	DACF (Assembly)		44,000.00		11,000.00			11,000.00			11,000.00			11,000.00	
28	49_Support to substructures	DACF (Assembly)		41,565.69		10,391.42			10,391.42			10,391.42			10,391.42	
29	50_Fee fixing and bye laws	DACF (Assembly)		45,000.00		11,250.00			11,250.00			11,250.00			11,250.00	
30	53_Support to education	DACF (Assembly)		41,565.69		10,391.42			10,391.42			10,391.42			10,391.42	
31	22_Reshaping of feeder roads	DRIP		1,000,000.00		250,000.00			250,000.00			250,000.00			250,000.00	
32	51_GoG support for decentralized department	GoG		106,500.00		26,625.00			26,625.00			26,625.00			26,625.00	
33	52_Payment of salaries and compensation	GoG		7,832,401.87	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16	652,700.16
34	6_Reehabilitation of communal land and distribution of seedlings	DP (GPSNP)		30,000.00		7,500.00			7,500.00			7,500.00			7,500.00	
35	39_Monitoring & Evaluation of all programs and projects	DP (GPSNP)		70,000.00		17,500.00			17,500.00			17,500.00			17,500.00	
36	12_Update statistical database and DDDP	IGF		1,200.00		300.00			300.00			300.00			300.00	
37	17_Undertake health screaning for food and drink handlers	IGF		6,000.00			1,500.00			1,500.00			1,500.00			1,500.00
38	2_Carry out Supervision, monitoring, and Evaluation in all AEAs	IGF		12,000.00			3,000.00			3,000.00			3,000.00			3,000.00
39	5_Conduct extensive education and vaccination against rabies	IGF		20,000.00			5,000.00			5,000.00			5,000.00			5,000.00
40	29_Organized twelve (12) Technical sub- committee and twelve (12) spatial planning committee nmeetings	IGF		30,000.00		7,500.00			7,500.00			7,500.00			7,500.00	
41	31_Revised Local Plans	IGF		40,000.00		10,000.00			10,000.00			10,000.00			10,000.00	
42	33_Develop disaster prevention action plan	IGF		6,000.00		1,500.00			1,500.00			1,500.00			1,500.00	
43	34_Promote tree planting in communities	IGF		20,000.00		5,000.00			5,000.00			5,000.00			5,000.00	
44	36_Preparation of annual composite buget	IGF		6,500.00		1,625.00			1,625.00			1,625.00			1,625.00	
45	37_Procurement of consumables and Office equipment	IGF		50,000.00		12,500.00			12,500.00			12,500.00			12,500.00	
46	40_Organise statutory meetings of the Assembly.	IGF		60,850.00		15,212.50			15,212.50			15,212.50			15,212.50	
47	42_Organize DCE's community tour & engagement with Chiefs	IGF		20,000.00		5,000.00			5,000.00			5,000.00			5,000.00	
48	46_Internal manegement and organization	IGF		274,240.00			68,560.00			68,560.00			68,560.00			68,560.00
49	47_PROTOCAL	IGF		100,000.00			25,000.00			25,000.00			25,000.00			25,000.00
50	65_Environmental and sanitation management (Liquid and Solid waste)	IGF		56,000.00			14,000.00			14,000.00			14,000.00			14,000.00
51	52_Payment of salaries and compensation	IGF		124,351.41			31,087.85			31,087.85			31,087.85			31,087.85
52	38_Support to National and Official Day celebrations	DACF (MP)		100,000.00			25,000.00			25,000.00			25,000.00			25,000.00
53	50_Fee fixing and bye laws	DACF (MP)		20,000.00	5,000.00			5,000.00			5,000.00			5,000.00		

MMDA WORK/CASH PLAN TEMPLATE
GOODS AND SERVICES

Table 4: Cash Requirement Other Goods and Services

S/n	Key Operations	Funds Source	Arrears 2024	2025 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
54	53_Support to education	DACF (MP)		100,000.00	25,000.00			25,000.00			25,000.00			25,000.00		
55	62_Financial support to artisans	DACF (MP)		140,000.00	35,000.00			35,000.00			35,000.00			35,000.00		
56	63_Financial support to tertiary students	DACF (MP)		80,000.00	20,000.00			20,000.00			20,000.00			20,000.00		
57	16_Conduct extensive education and voluntary testings for HIV/AIDS/Malaria prevention	DACF (MSHAP)		11,684.00	2,921.00			2,921.00			2,921.00			2,921.00		
58	19_Financial Assistance to students/PWDs	DACF (PWD)		333,886.00	83,471.50			83,471.50			83,471.50			83,471.50		
59	45_Training and Capacity Building	DACF RFG-Capacity		24,000.00			6,000.00			6,000.00			6,000.00			6,000.00
60	20_Domestic valence and child protection	DP (UNICEF)		30,000.00			7,500.00			7,500.00			7,500.00			7,500.00
Total			-	12,917,386.66	826,092.66	1,317,683.15	1,070,723.01	859,092.66	1,325,683.15	1,080,723.01	849,484.08	1,317,683.15	1,057,723.01	829,092.66	1,327,683.15	1,055,723.01

NB: Please populate Table 3 with cash required for implementation of other Goods and Services

Sign-offs *To be signed off after full alignment with the Ministry of Finance*

Name	Signature	Name	Signature
Responsible Officer: OCKRAH-ANYIM EVANS		Coordinating Director MR. MARK MXWELL MENSAH	
		Chief Executive HON. EMMANUEL KOFI AGYEMAN	

**MMDA WORK/CASH PLAN TEMPLATE
INVESTMENT**

Name of MMDA: DORMAA EAST DISTRICT ASSEMBLY

Table 5: Cash Requirement Other Capex

S/n	CAPEX	Funds Source	Arrears 2024	2025 Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	13 Completion of 2no. 3 unit classroom block.	DACF (Assembly)	-	103,914.23	-	-	25,978.56	-	-	25,978.56	-	-	25,978.56	-	-	25,978.56
2	67 Construction of a CHPS Compound at Kofi Nti Shed	DACF (Assembly)	-	200,000.00	-	-	50,000.00	-	-	50,000.00	-	-	50,000.00	-	-	50,000.00
3	56 Completion of Asuotiano Health Center	DACF (Assembly)	222,157.21	222,157.21	-	-	55,539.30	-	-	55,539.30	-	-	55,539.30	-	-	55,539.30
4	66 Completion of Dormaa East Eco-tourism center at Nseseresu	DP (GPSNP)	-	100,000.00	-	25,000.00	-	-	25,000.00	-	-	25,000.00	-	-	25,000.00	-
5	23 Rehabilitation of Sunroase to Koosakrom	DP (GPSNP)	-	600,000.00	-	150,000.00	-	-	150,000.00	-	-	150,000.00	-	-	150,000.00	-
6	37 Procurement of consumables and Office equipment (Laptops)	GoG Assets	-	25,180.00	6,295.00	-	-	6,295.00	-	-	6,295.00	-	-	6,295.00	-	-
7	18 Procure mover/slasher	IGF	-	5,000.00	1,250.00	-	-	1,250.00	-	-	1,250.00	-	-	1,250.00	-	-
8	44 Procure air-conditions and curtains	IGF	-	100,000.00	-	25,000.00	-	-	25,000.00	-	-	25,000.00	-	-	25,000.00	-
9	10 Provide landscape for the eco park	IGF	-	200,000.00	-	-	50,000.00	-	-	50,000.00	-	-	50,000.00	-	-	50,000.00
10	30 Construction of office block for Physical planning and Environment	IGF	-	200,000.00	-	-	50,000.00	-	-	50,000.00	-	-	50,000.00	-	-	50,000.00
11	60 Renovation and rehabilitation of 6 unit Wamfie Methodist Prim. Sch.	DACF (MP)	-	80,000.00	20,000.00	-	-	20,000.00	-	-	20,000.00	-	-	20,000.00	-	-
12	61 Construction of 3 unit Classroom block at peprashed	DACF (MP)	-	300,000.00	-	-	75,000.00	-	-	75,000.00	-	-	75,000.00	-	-	75,000.00
13	25 Drilling & Construction of 6 No. boreholes	DACF-RFG	-	300,000.00	-	-	75,000.00	-	-	75,000.00	-	-	75,000.00	-	-	75,000.00
14	55 Retention certificate of Staff accommodation	DACF-RFG	70,000.00	70,000.00	-	17,500.00	-	-	17,500.00	-	-	17,500.00	-	-	17,500.00	-
15	57 Retention certificate of Kyeremasu market shed	DACF-RFG	50,000.00	50,000.00	-	12,500.00	-	-	12,500.00	-	-	12,500.00	-	-	12,500.00	-
16	58 Retention certificate for the drilling and construction of boreholes	DACF-RFG	50,000.00	50,000.00	-	-	12,500.00	-	-	12,500.00	-	-	12,500.00	-	-	12,500.00
17	3 Vegetable block farming to create employment for youth	DACF-RFG	-	500,000.00	125,000.00	-	-	125,000.00	-	-	125,000.00	-	-	125,000.00	-	-
18	4 Construction of 40x40 meters greenhouse for tomatoes	DACF-RFG	-	120,000.00	30,000.00	-	-	30,000.00	-	-	30,000.00	-	-	30,000.00	-	-
19	41 Construction of staff accommodation	DACF-RFG	-	500,000.00	-	-	125,000.00	-	-	125,000.00	-	-	125,000.00	-	-	125,000.00
20	64 Retention certificate for the construction waiting lounge at the eco-tourism center	DACF-RFG	14,094.00	14,094.00	-	-	3,523.50	-	-	3,523.50	-	-	3,523.50	-	-	3,523.50
Total			406,251.21	3,740,345.44	182,545.00	230,000.00	522,541.36	182,545.00	230,000.00	522,541.36	182,545.00	230,000.00	522,541.36	182,545.00	230,000.00	522,541.36

NB: Please populate Table 4 with cash required for implementation of Capex

Sign-offs

To be signed off after full alignment with the Ministry of Finance

Name
Responsible Officer:
MR. OCKRAH-ANYIM EVANS

Signature

Coordinating Director

Chief Executive

Name
MR. MARK MAXWELL MENSAH

Signature

HON. EMMANUEL KOFI AGYEMAN